

## Council Meeting Minutes

Location: Lanark Heritage Center, 106 S Broad St, Lanark, IL

Date: Monday, November 28, 2016

### Council & Staff Attendees

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Darrell Stitzel, CC Board                                    | <input type="checkbox"/> Mike Reibel, OC Area Representative                 |
| <input checked="" type="checkbox"/> Ed Juracek, CC SWCD, BHRC President                          | <input checked="" type="checkbox"/> Sam Newton, SC Board                     |
| <input checked="" type="checkbox"/> John Huggins, CC Area Representative                         | <input checked="" type="checkbox"/> Seth Wenzel, SC SWCD                     |
| <input type="checkbox"/> Vacant, JDC County Board  | <input type="checkbox"/> Dennis Groezinger, SC Area Representative           |
| <input checked="" type="checkbox"/> William Tonne, JDC SWCD                                      | <input checked="" type="checkbox"/> John Espinoza, WC Board                  |
| <input checked="" type="checkbox"/> Marvin Schultz, JDC Area Representative, BHRC Vice President | <input checked="" type="checkbox"/> Glen Kuhlemier, WC Area Representative   |
| <input checked="" type="checkbox"/> Tim Deem, LC Board   | <input type="checkbox"/> Vacant, WC SWCD                                     |
| <input type="checkbox"/> Aaron Wolf, LC SWCD   | <input checked="" type="checkbox"/> Daniel Payette, Executive Director       |
| <input type="checkbox"/> Jeremy Zapf, LC SWCD  | <input checked="" type="checkbox"/> Andrew Shaw, GIS Mapping & EZ Specialist |
| <input checked="" type="checkbox"/> Janice McCoy, LC Area Representative                         | <input checked="" type="checkbox"/> Julie Jacobs, Office Manager             |
| <input type="checkbox"/> Ron Colson, OC Board  | <input checked="" type="checkbox"/> Lexie Woodward, Intern/Fellow            |
| <input checked="" type="checkbox"/> Marcia Heuer, OC SWCD  |  |

### Call to Order

Ed Juracek, President, called the meeting to order at 6:04 PM.

### Introductions

Everyone introduced themselves.

### Minutes

Minutes from the September 26, 2016 Council Meeting were emailed out prior to the meeting and were also handed out. Sam Newton had a correction to the minutes. He was in attendance at the meeting. John Espinoza made a motion to approve the corrected minutes. Dr. Tonne seconded the motion. Motion carried.

### Finances

Glen Kuhlemier, Treasurer, presented the financial report which was handed out. The balance in the general checking account is \$2,509.17, the project funds account is \$24,252.04, and the economic development account is \$19,890.13. John Huggins made a motion to place the financial report on file for audit. Marvin Schultz seconded the motion. Motion carried.

### Unfinished Business (Progress Reports and Actions)

#### Executive Director

Daniel Payette's report was emailed out prior to the meeting. Dan introduced Lexie Woodward and gave her the opportunity to explain what she has been working on. She has updated the website, did some social media posting, and published the e-newsletter. Dan will discuss the Brownfield grant later in the meeting.

#### GIS Mapping & EZ Specialist's Report

Andrew Shaw's report was emailed out prior to the meeting. Andy pointed out the Great Lakes Basin Rail Crossings in Ogle and Lee Counties map that was included with his report was interesting to see what impact it may have.

### **Office Manager's Report**

Julie Jacobs report was emailed out prior to the meeting. Julie had nothing new to add to her written report.

### **New Business**

#### **New Measure Proposals**

##### **Local Workforce Investment Area 4**

Pam Furlan, Executive Director of Area 4, contacted Dan Payette about doing an underemployment labor study. Dan asked the Council is they would be interested in writing a letter of support for a grant in 2017. The study would cover all our counties except Stephenson County which is included in another workforce area. Glen Kuhlemier made a motion to support this project and to try in have all six counties included in the study. Darrell Stitzel seconded the motion. Motion carried.

##### **Southwestern WI Regional Planning Commission (SWWRPC) Brownfields Assessment Grant Application**

Dan Payette reported that SWWRPC contacted our office about participating in a study of "mine-scarred" lands in southwestern WI and northwestern Illinois (Jo Daviess County). SWWRPC would apply for an US Environmental Protection Agency's Brownfield grant. Details on this project were included with Dan's written report. Dr. Tonne made a motion that BHRC proceed as sub partner or coalition partner. Sam Newton seconded the motion. Motion carried.

##### **Discontinuation of Comp Time**

Dan Payette reported that beginning December 1<sup>st</sup> staff will not be allowed to earn comp time.

##### **Facade Grant Program**

Julie Jacobs reported that the City of Rock Falls has a Facade Improvement Grant that the staff would like to apply for. The grant is a 50/50 match up to \$5,000. BHRC could apply for funds for a new sign or for a new sign (\$1661 estimate) and sidewalk/ramp (\$10,200 estimate) behind the office building. Marcia Heuer made a motion to apply for the grant for the sign and sidewalk/ramp with a stipulation that the sidewalk/ramp meets the City's guidelines. Sam Newton seconded the motion. Motion carried with Glen Kuhlemier abstaining from the vote.

##### **US Bank MasterCard Community Card**

Marvin Schultz made a motion to apply for US Bank MasterCard Community Cards with the staff names on them and the expenditures statements be sent to the treasurer's address. Darrell Stitzel seconded the motion. Motion carried.

##### **Next Council Meeting**

The next Council Meeting will be held on Monday, January 23, 2017 at 6 PM at the Lanark Heritage Center, Lanark, IL.

##### **Executive Committee Minutes**

The minutes of the November 7, 2016 Executive Committee teleconference were emailed and handed out. Darrell Stitzel made a motion to approve the minutes as written. Dr. Tonne seconded the motion. Motion carried.

##### **Round Table Discussion**

John Espinoza reported that riverfront development is happening in Sterling and Rock Falls.

Glen Kuhlemier announced that the City of Rock Falls is working on business development.

Marcia Heuer stated the Ogle County Soil and Water Conservation District received money from the State. Ogle County Board has selected a site for the new jail facility.

Seth Wenzel commented that he never had thought much of recreational trails before until his wife started running along the Jane Adams Trail this past summer. Seth feels trails are a good idea after all.

Tim Deem reported that Lee County was approached by a solar panel farm developer. Invenergy Power Plant in Nelson is expanding. Lee County has sold most land in the industrial park.

Janice McCoy stated that Extension is working with a local church on a community garden. The Master Gardener program had some recent graduates and Andy Shaw was one of them.

Sam Newton reported that the City of Freeport switched to a management style of government.

Marvin Schultz stated that he would still like the process that FEMA uses to decide on disaster relief be changed.

Dr. Tonne commented that trails have become an economic impact.

#### **Adjournment**

Marvin Schultz motioned to adjourn the meeting. John Espinoza seconded the motion. The meeting ended at 7:12 PM.